

Herrick Middle School  
PTA BOARD MEETING (VIA ZOOM) MINUTES  
April 7, 2020

WELCOME AND INTRODUCTIONS

SECRETARY'S REPORT:

- March minutes approved.
- Next PTA meeting planned for May 5<sup>th</sup> at 4:30pm.

TREASURER'S REPORT:

- March Reconciliation was discussed.
  - There are 252 PTA members through MemberHub. Confirming final count through paper memberships.
    - Board discussed if there was lower enrollment or lower flat donation amounts from membership forms.
- State dues are almost double what they were last year and needs to be adjusted for next year's budget.
- Discussed line item of Erin's Law program. Board confirmed that \$5,000 should stay the same for next year.

PRINCIPAL'S REPORT:

- At the time of the April PTA meeting, incoming 7<sup>th</sup> Grade Open House was still planned for May 4<sup>th</sup>- 6pm. *\*Given recent announcements about e-learning the rest of the school year by the Governor, next steps TBA.*
- Teachers are monitoring participation through class assignments and zoom meetings.
- Remote learning links are on web page. For Herrick there's a google classroom for students including special announcements.

PRESIDENT'S REPORT:

- Board discussed the \$2,000 school gift line item and agreed to table a decision for 1st PTA meeting next year. *\*Gift previously discussed was a microphone system.*
- Board reviewed policy for the nomination of Officers and the election in May during the next PTA meeting.
  - Board can nominate from the floor for each open office.
  - If there is only one candidate for each office, will vote in as a slate. If there are multiple candidates, will go officer by officer.
  - Board discussed positions without a candidate and will post a call for nominations on Herrick PTA Facebook page.
- In May, the Audit Committee (3 members and an officer) will review the financial audit over the summer, approve it and turn it in before next school year.

### VICE PRESIDENT'S REPORT:

- Board discussed options for Teacher Appreciation week which is planned for week of May 4.
  - PTA parades discouraged due to adhering to shelter in place.
  - Amazon wishlists were suggested instead of a luncheon, possible restaurant or uber eats giftcards.
  - Teacher Appreciation committee to review plan and determine if TA week should be pushed back.
  - Once determined, committee will send email out to the teacher announcing Teacher Appreciation week and what's being planned.

### VP FUNDRAISING:

- May Fundraiser @ MOD. Board agreed to table until school is open.

### TEACHER REPRESENTATIVE'S REPORT:

- Mr. Dvorocek joined the PTA meeting to discuss a Herrick charity basketball game for 2020/2021 as a 2-year occurrence. Game is played with 8<sup>th</sup> grade basketball team vs staff involving choir, student council and band.
  - The event raised \$2300 during last fundraiser. Next event proceeds would benefit Jimmy V foundation.
  - \$750.00 was requested of the PTA which would go towards t-shirts for all Herrick staff and fan involvement swag.
  - *In a follow-up discussion, the PTA Board requested further details/funding breakout to understand PTA costs and specifics.*
    - *PTA Board proposed involving 8<sup>th</sup> grade Girls basketball team in addition to 8<sup>th</sup> Grade boys.*
- August 19<sup>th</sup> and 20<sup>th</sup> sneak preview for incoming 7<sup>th</sup> graders. Reminder will be posted on PTA facebook page.

### NEW BUSINESS/ANNOUCEMENTS:

- Clarification was provided that Officer candidates do not need to attend May PTA meeting.
- Next PTA meeting is scheduled for May 5<sup>th</sup> at 4:30pm via zoom.
- Board discussed possible need for a June PTA meeting-TBD.

### ADJOURNMENT